



#### OUR TEAM

Our team works to give you the perfect wedding day as envisioned by you. We focus on getting to know you, your tastes, preferences, style, likes and dislikes and customize it as per your needs

Our team ensure that your wedding day reflects your lifestyle and personality. We work relentlessly so that every aspect of the wedding comes together with style and grace right from the initial preparation, pre-wedding functions to the wedding day itself.

Our team of professionals have vast experience working within the event industry. CHAWLA TRAVELS & EVENTS is an experienced event planning company who has been successfully managing events across the region, right from grand festive decors in malls to the Birthday decors. Events has delivered flawlessly destination weddings in which we take care of every aspect of your most special day





### WEDDING PLANNING

## FIRST THING FIRST, YOUR WEDDING IS ALL ABOUT YOU!!

When you don't know where to start a wedding planner or as we like to call ourselves a wedding designer is the answer!

Our working style depends upon every clients individuality. We believe in constant communication so that we are always synced with all the proceedings and all the feedback can be integrated in our style of working.

Planning for weddings is stressful and this is exactly where we step in and once we are aligned with your ideas, it's showtime for us.

We work with you, for you and sincerely believe that a phenomenal wedding does not have to be high priced.

So sit back, relax and enjoy your pre-marriage phase. Focus on taking those wedding vows while we take care of the wedding woes.





## WHY YOU NEED TO HIRE US?

#### BECAUSE WE PUT YOU FIRST.

We do not go according to any fixed plans, our strategies are not set in cement. We are a team of dedicated individuals with a bunch of ideas sitting eagerly to integrate it with your ideas and give you the perfect wedding of your dreams.

Time is important and we value time, both yours and ours. Our widespread network and experience in the industry enables us to get the work done on time and under budget.

We present our clients with unbiased opinions and options. We believe in transparency in every domain. If we do not like a particular vendor's work, we do not recommend them nor force our clients for any particular vendor.

Proud members of the smartphone era, we will stay in touch, may be even to an annoying level. We are in this work for the love of it and a good wedding for us is another job well done.

Just as your wedding needs to be planned, it also needs to be styled and designed. The entire look needs to be conceptualised. How else will you build a solid cohesive look and bring those pinterest boards to life.

Taking inspiration from your story and life, we translate your ideas and dreams into reality making your wedding a reflection of your personality.





# PLANNING AND EXECUTION

We would assist you throughout the wedding, starting from consultation meetings to reception ceremony. Whatever plans you have had for the wedding will be coordinated and executed by our team to take out the stress from your planning part. Our packages include everything from-

#### We Provide all Types Of Services Below Mention

- Hotel Bookings
- Travel and Logistics
- Bride and Groom Attire Selection
- Location Selection
- Menu Assortment
- Pre-wedding and Wedding Photography
- organizing rituals and ceremonies
- wedding DJs
- A complete website for the couple customized the way they want it
- Guest Management
- D day Coordination.





#### VENUE MANAGEMENT

- Site Selection and Budgeting
- Site Booking
- Indoor/ Outdoor/ Destination

#### HOSPITALITY MANAGEMENT

- RSVP and follow ups with all guests would be done.
- calling all the guests from a dedicated helpline number
- preparation of rooming lists as per your instructions
- pre check-ins and check-outs
- tagging the luggage of the guests at the time of check in
- helpdesk at the reception of the hotel the guests are staying in. Assisting the guests with any queries they may have at the help desk
- CHAWLA'S Team can design collaterals like welcome letter, envelope, key card holder, itinerary etc. and suggest printing agency for the same.
- hamper and stationery placement in rooms
- emails/whatsapps the save the dates to the guests
- reminding guests in advance to get ready for the functions.

#### **GUEST MANAGEMENT**

- room allocation(family/singles/doubles/extra-bed)
- food management at hotel/guest houses
- oversee every guest is taken care of and bears a comfortable stay at the hotel
- hangover kits





#### **EVENT MANAGEMENT**

- creating the entire event flow with crisp itinerary for the event and communicating the same to the guests.
- suggestion and selection of various service providers
- selection in the mode of entertainment and full on-site assistance for the event
- make-up and hair appointments
- CHAWLA'S events would be responsible for running the creative show flow, stage management, artist and backstage management for all events of the function
- talent, contracting and management-
- a) cultural/folk artiste(if any)
- b) tribal artiste(if any)
- c) performing artiste worldwide
- d) dj, musicians, and singers
- e) interactive entertainers(if any)
- f) welcome artiste(if any)
- g) host for the ceremonies(if any)
- license and permissions-
- \* all license and permissions from govt.or local authorities that amy be required for all the events and airport welcome. CHAWLA'S Events could assist on the same to be procured. This will be an additional charge.
- \* assist in obtaining insurance for the entire event. This will be an addidtional charge
- security-
- \* security for all the events-if required on actual.

#### **DECOR**

- understanding the client's needs, interests, story and requirements.
- locking on the theme for the chunni ceremony and cocktail night
- designing a pictorial decor presentation, sketches, seating, seating charts, venue layouts
- executing the decor as per the finalized presentation and budget
- venue stationery management like welcome banners and table placements.





- Flowering and decorating
- sound and light
- thematic decor(western/indian/traditional/bollywood)
- fabrication and execution.

#### **ENTERTAINMENT**

- DJ style and music-traditional/western/english
- The DJ will depend on the how big a stage is required with the styles of dance floor and the conjunction of the decor
- special artists(bollywood singer/ dancer/musician/cultural/indian/international/anchors atc.)
- photography and drones-pre-wedding, candid, traditional, cinematography, moving cameras, wedding teasers.
- 3D projection, 3D mapping, 2D graphics and LED live screens
- photo booths and lip dups- scores of options available
- mehandi wala- in hotel/home

#### **SECONDARY VENDORS**

- chori wala-in hotel/home
- band/baggi/dhol wala-in hotel/home
- after party props
- choreographers and stage planners
- wedding website-a sample is as attached. This is a royal feature of indian weddings
- wedding story shoot(be played on the event day)
- wedding story and photo stands
- cultural auspicious welcome: brooch,garlands,bands etc
- audience engagement(wax hands,mood rings,tarot reading etc.)







#### **CATERING**

- food type and menu(vegetarian/non-vegetarian/alcoholic/non-alcoholic)
- serving and live counters
- plate order/quantity
- food presentation, styling and decor
- overseeing food quantity
- bar quantity and dissipation

Multiple caterers and food tasting will progress once partial choices are made. We need to take all necessary licenses and permits for serving liquor.

#### HONEYMOON PLANNING

- tour packages(domestic/international)
- thematic video shoot at different locations

NOTE: We don't charge any commission from any vendor recommended by us and we are comfortable to work with the clients preferred service providers.

